Salish Kootenai College Board of Directors
Board Meeting Minutes
Friday, April 8, 2022
Eneas Big Knife Conference Room

Members present: Jim Durglo, Jamie Courville (Zoom), Felicia Paul, Germaine White, Linda King, Jamie Cahoon and President Sandra Boham.

Members absent: Ronda Howlett.

Others present: Audrey Plouffe, VP for Business Affairs; Tony Berthelote, VP for Enrollment Management/Student Affairs; Dan Durglo, VP for Academic Affairs; Teresa Wall McDonald, Human Resource Office; and Anita Big Spring, SKC Board Recording Secretary.

Meeting Call to Order
Jim Durglo, SKC Board Chair called the SKC Board of Directors meeting to order at 12:50 pm with the opening prayer by Linda King.

Open for Groups and Individuals
None

Consent Agenda
Reports (included in packet) Questions/Comments
December 10, 2021 Meeting Minutes
VP for Business Affairs Financial Report
Enrollment Management and Student Affairs Report
Vice President for Academic Affairs
SKC Foundation Report
Human Resource Report

Motion by Germaine White to approve the consent agenda, which includes the December 10, 2021 board minutes. Second by Linda King. Voting 6 For, 0 Against, 1 Absent (Ronda Howlett). Motion carried.

President's Report
President Boham briefed the board re:
- Building Update
- Housing Construction Update
- Budget Process and Timeline

Honorary Degree 2022
Nominations have been made for the Honorary Degrees 2022. Motion by Felicia Paul to bestow the Honorary Degree(s) to Robert Kay Decker and Rosemary Caye. Second by Germaine White. Voting 6 For, 0 Against, 1 Absent (Ronda Howlett). Motion carried.

Distinguished Service Award
Nominations have been made for the Distinguished Service Award 2022. Motion by Germaine White to

bestow this honor to Yolanda and Clayton Matt, along with Kiowa Incashola. Second by Linda King. . Voting 6 For, 0 Against, 1 Absent (Ronda Howlett). Motion carried.

Dan Durglo, Vice President for Academic Affairs presented and briefed the board on the following.

BS – IT Retire Degree
Salish Kootenai College's Information Technology and Engineering Department is proposing to retire the Bachelor in Science Information Technology Degree due to low enrollment, loss of qualified faculty members, and difficulty in hiring qualified new faculty members.

Creation of a new Computer Science Certificate of Completion
The rationale is to increase the number of tribal and underrepresented minority students that engage in Computer Programming and Computer Science courses at SKC.
- Prepare Native American students for entry in a computer science program.
- Address the need for students with programming/coding capabilities.
- Increase the number of employers hiring programmers with skills instead of degrees.
- Potential funding opportunities to increase programing/computer science courses and community based projects.
- The computer science transfer of completion provides an introduction and exploration into the world of computer science and technology. Its primary purpose is to prepare students to transfer into a four-year computer science program at schools in the Montana University system.

Motion by Germaine White to retire the Bachelor in Science Information Technology Degree and to approve the creation of a new Computer Science Certificate of Completion. Second by Jamie Cahoon. Voting 5 For, 0 Against, 1 Absent (Ronda Howlett), 1 Opposed (Felicia Paul).
Motion carried.

Proposed Retirement of:
- Office Assistant Certificate of Completion
- Bookkeeping and Payroll, Certificate of Completion
- Medical Office Assistant Certificate of Completion
- Medical Billing, Coding and Insurance Certificate of Completion.

Several years of declined enrollment in these programs. Due to this, the department wants to propose a new program that would combine Office Assistant and Bookkeeping/Payroll curriculum.

Proposed Creation of:
- Office Professional Certificate of Completion
This certificate will prepare students for general office employment. The certificate focuses on skills and knowledge needed for entry-level office employment.

- Medical Office Professional Certificate of Completion

This medical office certificate will prepare students for office employment in the healthcare facilities. Students will skillfully gain knowledge in specific coursed geared toward the healthcare industry.

Motion by Linda King to retire the Office Assistant Certificate of Completion, Bookkeeping and Payroll Certificate of Completion, Medical Office Assistant Certificate of Completion, Medical Billing, Coding

and Insurance Certicate of Completion. To approve the proposed creation of Office Professional Certificate of Completion and the Medical Office Profession Certificate of Completion. Second by Jamie Cahoon. Voting 5 For, 0 Against, 1 Absent (Ronda Howlett), 1 Opposed (Felicia Paul). Motion carried.

Health Fee
TABLED

The next scheduled board meeting will be June 10, 2022

Executive session called at 2:55 pm

Meeting adjourned at 3:20 pm.

Respectfully submitted,

Anita C. Big Spring
SKC Board Recording Secretary