

**Salish Kootenai College Board of Directors
Board Meeting Minutes
Friday, December 18, 2020
Robert Depoe Classrooms 142-143
Social Distancing**

Members present: Jim Durglo, Jennifer Finley, Nich'e Caye, Anita Dupuis; Jamie Courville/Ronda Howlett (zoom attendance) and President Sandra Boham.

Members absent: Felicia Paul.

Others present: Dan Durglo, Stacey Sherwin, Audrey Plouffe, Tommie Linsebigler, and Anita Big Spring.

Meeting Call to Order

Jim Durglo, SKC Board Chair called the SKC Board of Directors meeting to order at 12:45 pm with the opening prayer by Dan Durglo.

Board Elections

Tabled

Open for Groups and Individuals

None

Consent Agenda

Reports (included in packet) Questions/Comments
September 9, 2020 Meeting Minutes
Financial Report
Personnel Report
Student Services Report
Vice President for Academic Affairs
SKC Foundation Report

Motion by Nich'e Caye to approve the consent agenda which includes the November 16, 2020 board minutes. Second by Jennifer Finley. Voting 6 For 0 Against. 1 Absent (Felicia Paul). Motion carried.

President's Report

COVID-19 Update

- We are cleaning and disinfecting. Remote working for a few people in the buildings over the break.

- Library has been completely cleaned.
- Robert Depoe III Building has significantly cleaned (due to more traffic in the building).
- Big Knife Building will be cleaned over the break.
- SKC received a grant for COVID-19 tests.
- Hired more adjunct faculty due to Covid-19.
- Employees that have to isolate is being paid Covid-19 leave.
- The deep cleaning crew has been contracted out with two crews working across campus.
- The virtual Holiday party was a hit! Everyone enjoyed themselves and the Holiday Committee did a great job in planning and orchestrating the event.
- SKC distributed 300 Thanksgiving boxes of food to students, which were well appreciated.
- SKC student housing laundromat is in need of new industrial washers/dryers.
- Alana Bahe/Greg Gould wrote a grant in which we will be able to disburse 125 food boxes every week for 22 weeks.

Fall Enrollment

- In fall we had 725 admission applications. We had 600 plus enroll with 200 of them being new students.

Budget

- President Boham and VP for Business Affairs, Audrey Plouffe briefed the board on the income and expenditure budget.

Buildings Update

- Health/Sciences building will house the Dental, Nursing and Allied Health.
- Add on to the Evelyn Stevenson Building.
- Beaverhead Building needs improvement.
- John Peter Paul Building will be repurposed.
- We will add more student housing west of the dorms.

Administrative Policies

234.30 Research Misconduct

Motion by Anita Dupuis to approve changes to Policy 234.30 Research Misconduct as presented by Stacey Sherwin, Office of Institutional Effectiveness. Second by Nich'e Caye. Voting 6 For, 0 Against, 1 Absent (Felicia Paul). Motion carried.

Business Policies

310.30 Management of U.S. Government Excess Property

360.00 Auxiliary Services

390.00 Grants

Motion by Ronda Howlett to approve changes to Policy 310.00 Management of U.S. Government Excess Property, Policy 360.00 Auxiliary Services, Policy 390.00 Grants, presented

by Stacey Sherwin, Office of Institutional Effectiveness. Second by Anita Dupuis. Voting 6 For, 0 Against, 1 Absent (Felicia Paul). Motion carried.

Academic Policies

401.00 Curriculum

402.00 Course Schedules

403.00 Changes in Course Schedule

405.00 Canceling Classes

406.00 Changes in Curriculum

412.00 Grading Policy

414.00 Record Keeping

416.00 In-Service Training and Staff Meetings

417.00 Academic Freedom and Responsibility

Motion by Nich'e Caye to approve changes to Policies, 401.00 Curriculum, 402.00 Course Schedules, 403.00 Changes in Course Schedule, 405.00 Canceling Classes, 406.00 Changes in Curriculum, 412.00 Grading Policy, 414.00 Record Keeping, 416.00 In-Service Training and Staff Meeting, 417.00 Academic Freedom and Responsibility as presented by Stacey Sherwin Office of Institutional Effectiveness. Second by Jennifer Finley. Voting 6 For, 0 Against, 1 Absent (Felicia Paul). Motion carried.

Student Policies

607.00 Student Organizations

Motion by Anita Dupuis to approve changes to Policy 607.00 Student Organizations as presented by Stacey Sherwin, Office of Institutional Effectiveness. Second by Jennifer Finley. Voting 6 For, 0 Against, 1 Absent (Felicia Paul). Motion carried.

Safety and Security Policies

715.00 Hazardous Waste Management

Motion by Anita Dupuis to approve changes to Policy 715.00 Hazardous Waste Management as presented by Stacey Sherwin Office of Institutional Effectiveness Second by Nich'e Caye. Voting 6 For, 0 Against, 1 Absent (Felicia Paul). Motion carried.

Technology Policies

842.00 Technology Management Policy

850.00 Acceptable Use Policy

880.00 Email Policy

Motion by Ronda Howlett to approve changes to Technology Policies, 842.00 Technology Management Policy, 850.00 Acceptable Use Policy, 880.00 Email Policy as presented by Stacey Sherwin Office of Institutional Effectiveness. Second by Nich'e Caye. Voting 6 For, 0 Against, 1 Absent (Felicia Paul).

Policy 1000.00 Institutional Review Board

Motion by Nich'e Caye to approve changes to Policy 1000.00 Institutional Review Board as presented by Stacey Sherwin, Office of Institutional Effectiveness. Second by Ronda Howlett. Voting 6 For, 0 Against, 1 Absent (Felicia Paul). Motion carried.

Policy 609.00 Rental of Facilities

Policy 610.00 Campus Food Service

Motion by Ronda Howlett to approve changes to Policy 609.00 Rental of Facilities and Policy 610.00 Campus Food Service as presented by Stacey Sherwin Office of Institutional Effectiveness. Second by Nich'e Caye. Voting 6 For, 0 Against, 1 Absent (Felicia Paul).

(Jennifer Finley left at 2:50 pm)

Policy 237.50 Registered and Violent Offenders

Policy 261.20 Drug Free Workplace

Policy 261.23 Alcohol Testing

Motion by Nich'e Caye to approve changes to Policy 237.50 Registered and Violent Offenders, Policy 261.20 Drug Free Workplace, Policy 261.23 Alcohol Testing as presented by Stacey Sherwin, Office of Institutional Effectiveness. Second by Jamie Courville. Voting 5 For, 0 Against, 2 Absent (Felicia Paul and Jennifer Finley). Motion carried.

Policy 248.90 Faculty Salary

Motion by Jamie Courville to approve the changes to Policy 248.90 Faculty Salary as presented by Stacey Sherwin, Office of Institutional Effectiveness. Second by Nich'e Caye. Voting 4 For, 0 Against, 2 Absent (Felicia Paul and Jennifer Finley, 1 Abstention. Motion carried.

The next scheduled SKC Board of Directors meeting will be held January 15, 2021

Executive session called at 3:05 pm

Respectfully Submitted,

Anita C. Big Spring
SKC Board Recording Secretary